

All Saints' Episcopal Church & Preschool
Vestry Meeting Minutes
July 21, 2015
Jean Nakamoto, Clerk

Present: Rev. Ryan, Linda Crocker, Mary Margaret Smith, Janis Wright, Galen Nakamura, Daileen Barton, Maricel Baldovino, Jan Hashizume, and Jean Nakamoto.

Absent: Bill Caldwell and Bob Terao

- I. The meeting was called to order at 6:00 p.m. in the Rectory. Rev. Ryan started the meeting with a Eucharist Service.
- II. Approval of May 2015 Minutes.
- III. Treasure's Report: Jan Hashizume reviewed the Balance Sheet, Building expenses a little high however we are doing okay. No cash from Sloggett Fund , working on proposals for this year. Report approved.
- IV. Junior Warden's Report: Bill unable to attend meeting due to health.
- V. Rector's Report:
 - a. Laundry Love: Laundry Love is off and running. Our first session (6/17/15) we washed, dried and folded 51 loads of laundry Garden Island Newspaper has done two featured articles and also in the Happy Camper section. KQNG has publicized each session and the laundromat owners are overwhelmed by the success and positive vibe Laundry Love is creating. Currently St Michael's and Mary Tudela is working on having this mission in Lihue on the 2nd and 4th Wednesday of the month. Hope is this will be a joint venture with All Saints and St Michael's. The key to Laundry Love's success now is maintaining the "volunteer support" We need 12-15 people at each session to run Laundry Love.
 - b. Ministry Council: Project is still on horizon.
 - c. Organ and Sanctuary Renewal Review: The organ, and particularly Morris Wise, David Murray, and Bill Caldwell have been doing some wonderful work behind the scenes. Organ committee plan to be at September's meeting to update the Vestry. Via annual giving and some Slogett funding, decision will be made of the organ future and process.
 - d. Mutual Ministry Review: Linda Crocker has agreed to chair the Mutual Ministry Review. All Saints Day is the preliminary target date for completion of the review. The purpose of the review is to: 1. Provide the Clergy and Vestry with the opportunity to assess how well they are fulfilling their responsibilities to each other and to the ministries they share. 2. Evaluate goals set at the previous

- mutual ministry review. 3. Establish goals for the work for the congregation for the upcoming year. 4. Isolate areas of conflict or disappointment that have not been resolved and may be adversely affecting mutual ministry. 5. Clarify expectations of all parties so that future conflicts maybe diminished or avoided.
- e. Slogget Fund: the Sloggett Fund committee has not met for 2015. The meeting has not happened and is delayed because a part of the request will include the organ/sanctuary project.
 - f. Preschool Update: As anticipated, enrollment for 2015-2016 school year is down, fairly significantly. We are currently at 37 enrollment and believe that is direct result of the DOE's changing the age requirement for kindergarten. A secondary contributing factor is the newborn census for the island was (is) down three years ago. Ideally we need 42 students to break even with our current staffing configuration. Will likely get to the low 40's for this year. Priscilla Soule has been a teacher for the past two years, and was running our (new) fourth classroom, which is Montessori-Inspired classroom environment. Two weeks ago, Priscilla resigned for her and her family are moving back to the mainland. Losing Priscilla is a big loss, but given our low enrollment, her departure actually helps our bottom- line.
 - g. Property Line: We have not followed up since the survey. The outstanding issue/task is to reach out to the property owner being the Rectory ideally the pig and the pig pen needs to be removed from being the Columbarium. A significant portion of their fence is on our property.
 - h. Campus Enhancements: The tree stumps is resolved and the Church sacristies was reorganized. Items still outstanding to track and should be addressed (ideally) by end of year: 1. Creek bed overgrowth, 2. Lighting around all four sides of the gym, 3. Electrical panel under sink in Sacristy, 4. Memorial Hall clean up and organization, 5. Behind Preschool cleanup.
 - i. Church and Preschool: Conversation with contractor about "refreshing" the office space. Project will include new flooring, painting, replacing the ceiling tiles, creating a work area and storage in front office area (west side), creating a sitting are front office (east side), replacing window in the front office enabling to see out to the Preschool courtyard, updating and unifying office furniture in Rector's and Administrators office. The funds are available in the Preschool reserver, but given the enrollment number this year, I am a little tentative to push hard to execute this project, but it is definitely needed.
 - j. Music Ministry: Hank is now our "Director of Music Ministry" We also received a beautiful grand piano as we continue to elevate our music program and outreach to the community.
 - k. Prayer List: Linda Crocker and I have met about "re-tooling" the Prayer list. Pending are next steps to retool the prayer list. Goal is to complete this project by the end of September.
 - l. Communication: One of my goals this fall is to work on "how we communicate" at All Saints. Sybil and I have redone the "timeline" for the weekly e-news which will be sent of every Thursday evening at 6:00 p.m. Raising All Saints visibility through social media and web presence. I also have a vision of starting

- (resurrecting) a quarterly news publication of the parish that is more focus on mission, vision and theology.
- m. Worship/Preaching/Music Survey: Setting a goal to do survey by next Easter. It is always good to evaluate our liturgical life.
 - n. Altar Guild: Like the Acolyte training and customary, I hope to assist in leading a training/retraining for the Altar Guilds. Need to significantly refresh our Altar Guild Customary.
 - o. Sybil's Role: Pending transition to employee status along with her current responsibilities as Communication director, Youth and family Ministry director and the many other responsibilities she undertakes as other related duties.
 - p. 2016 Budget: Our current budget allows us to (barely) survive to expand or grow new ministries. If every pledging family (~72) gave \$500 more a year, \$10 more a week, our income would grow by approximately \$36,000 to support a Communications/Family Ministries role in the budget along with growing outreach budget and addressee deferred maintenance. Most of that is now is the "survival status" And, if we increase the pledges to \$15 more a week our income would grow to \$56,160 We also need to do some stewardship orientation and education with our new families.
 - q. Stewardship: Bill Caldwell will be off island September and October. Thus will be in need for addition leaders to step forward in this committee and help shepherd our new year-long campaign that will begin on All Saints Day. "thriving"
 - r. Fall Spiritual Formation and Education Class: Thinking of offering "Episcopal 101" type course emphasizing on the new and not-new Episcopalians to learn what the Episcopal church, especially what All Saints can provide. Hank Curtis might also teach a music background class to give anyone and everyone an opportunity to learn the basic skills and background music, especially to congregational singing.
 - s. Dodgeball: A decade of dodgeball - what a accomplishment. However Sybil has shared that she is stepping down as the dodgeball Chair. Ideally we need two people to "co-chair" the event. I am comfortable with one of the co chair being a non-All Saints, and if no one steps up to take this ministry this may be the final year of dodgeball. For everything there is a season.... the Holy Spirit will let us know if the 11th year will happen!
 - t. Diocese: Fall is a busy time in the Diocese with convention. I continue to Chair the Finance and Administration Commission and serve as the Vice President of the Diocese Council. I have scaled back my consulting/oversight responsibilities at West Oahu.
 - u. Personal: Erin and I have been very busy (professional) the last couple of months. My Sabbath time is limited, but continue to keep Monday(as much as possible) to "my time" When time allows, especially on Mondays, I am working on the deck,,,, slowly but it is good Sabbath time for me. Not having Mary Tudela in the congregation and available to serve. Hopeful to get a little time off and/or professional development/retreat time in September or October.
- VI. Organ and Sanctuary Renewal Project & Sloggett Funding: Presently working on getting Sloggett funding for pending organ and Sanctuary project.

- VII. Wardens: Linda Crocker has accepted to be the interim Jr Warden role effective immediately. Motion moved and approved unanimously. David Murray has accepted role as Senior Warden.
- VIII. 2016 Budget and Stewardship: Continued stewardship campaign on quarterly system. On pledge cards request talents by church members, do Outreach investments to go beyond Kauai, possibly other states or countries, “inreach” of spiritual education and bible studies formations.
- IX. Closing Prayer and Adjournment: Meeting adjourned at 7:56 p.m.

**Next Meeting: Tuesday, September 15, 2015
(6PM - Eucharist, 6:30 PM - Meeting)**

Respectfully submitted by Jean Nakamoto, Clerk