

**ALL SAINT'S EPISCOPAL CHURCH & PRESCHOOL**  
**Vestry Meeting Minutes**  
**May 18, 2015**

**Present:** Rev. Ryan, Maricel Baldovino, Daileen Barton, Linda Crocker, Jan Hashizume, Jean Nakamoto, Galen Nakamura, Mary Margaret Smith, Bob Terao, Janis Wright.

**Absent:** Bill Caldwell

1) The meeting was called to order at 6:00 p.m. in Rectory. Rev. Ryan started the meeting with a Eucharist Service.

2) **Approval of March 2015 Minutes**

3) **Treasure's Report** (April Financials)

- a) Saturday Market doing really well. Expenses incurred in marketing/sales.
- b) Rental Income: Waiting for summer, outcome of "I Lead School"
- c) Pledges: Pledges are slightly lower, however increase in plate offering.

4) **Junior Warden's Report:** Bill hopes his health issues gets positive results so he can be physically with us at future meetings and upcoming Vestry retreat.

5) **Rector's Report:**

A. **Laundry Love:** Training and orientation to be scheduled one week before the June 17, 2015 start. Youth group will assist with adult volunteers

B. **Ministry Council:** Liaisons for particular ministry are being formed.

C. **Organ and Sanctuary Renewal Project:** Morris Wise is serving as the convener of the Organ Committee. Met with potential grant writer and discussed options on the funding of this project and scope of the capital campaign.

D. **Mutual Ministry Review:** Vestry members will assist/ facilitate and hope to have this completed by All Saints Day.

E. **Sloggett Fund:** Preliminary work is presently being done for the upcoming grant requests for the needs of youth and family ministries, the preschool and presentation to be done at upcoming Vestry retreat.

F. **Preschool Update:** School year coming to a conclusion. Annual fundraiser was held last weekend which supports the scholarship funds. Anticipated new DOE program may result in a "odd" admission season. Possible low enrollment in the younger students class but hopeful we need not downsize staff. Realistic enrollment is 45-50 students.

G. **Property Line:** Follow up since survey is pending. A significant portion of fence is on church property.

H. **Campus Enhancement:** By end of year these projects will be addressed:

- a. Creek bed overgrowth.
- b. Lighting around all four sides of gym.
- c. Tree stumps.
- d. Electrical panel under sink in Sacristy.
- e. Memorial cleaning and organization.
- f. Behind preschool cleanup

- I. **Church and Preschool Office:** Computer update is completed. Bid being requested to “refresh” office space.
  - J. **Music Ministry:** Pending renewal of interim Choir director Hank Curtis position.
  - K. **Worship/Preaching/Music Survey:** Set a goal of conducting a worship/preaching/music survey for 2016 Easter.
  - L. **Acolyte training:** During Lent Rev Ryan conducted a training/retraining for our acolytes and now have an acolyte customary.
  - M. **Altar Guild:** Pending training/retraining for Altar guilds and refresh our Altar Guild customary
  - N. **Prayer List:** Linda Crocker will assist in modifying “prayer List Ministry” to develop a standard of best practices and revamp how we communicate prayer needs of the church family, by end of June.
  - O. **New Chalice, Patent and Ciborium:** Joe Adorno has donated these in memory of Kent. Bishop Fitzgerald to bless them before or after confirmation service this Saturday 5/23/15
  - P. **Member Profile Forms and Possible Intern:** Collection of forms are coming in and possibly utilizing returning college members to follow up with incomplete or unreturned forms from members. Mary Margaret has volunteered to input data.
  - Q. **Confirmation, Reception and Affirmation:** Although we have no communicants this year we are the chosen host. Hospitality committee is planning refreshments however will request returning confirmation to Bishop when he does individual visits to individual churches rather than his regional yearly confirmation.
  - R. **Diocese:** Diocese is in a transition, Bishop Bob is trying to do all of the deployment work, and realizing it is a massive amount of work. Meetings via teleconference are underway and less airline travel.
  - S. **Personal:** Vacation was really nice and returned to lot of work and schedule. Mary Tudela and I are meeting every other week to support one another in our ministries.
- 6) **Vestry Retreat Agenda planning:** Rev Ryan issued worksheet based on book Searching for Sunday titled Leadership is Beautiful and Sacramental.
  - 7) **Other Business:** None
  - 8) **Closing Prayer and Adjournment:** Meeting adjourned at 8:26 p.m.

*Respectfully submitted by Jean Nakamoto, Clerk*